

# East Local Area Committee

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Thursday 30 June 2022 at 6.00 pm

Sheffield Park Academy,  
Beaumont Road N, Sheffield S2  
1SN

The Press and Public are Welcome to Attend

Local Area  
Committees

## Membership

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Councillor Mary Lea  
Councillor Anne Murphy  
Councillor David Barker  
Councillor Mike Drabble  
Councillor Terry Fox  
Councillor Dianne Hurst  
Councillor Mazher Iqbal  
Councillor Ben Miskell  
Councillor Nabeela Mowlana  
Councillor Zahira Naz  
Councillor Sioned-Mair  
Richards  
Councillor Sophie Wilson

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## PUBLIC ACCESS TO THE MEETING

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Local Area Committees engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in power to communities. The Committees provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services and oversee the production of a co-produced annual Area Committee Plan which will reflect resident priorities.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Area Committee meetings and recording is allowed under the direction of the Chair.

Please see the [website](#) or contact Democratic Services [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk) for further information regarding public questions and petitions and details of the Council's [protocol on audio/visual recording and photography](#) at council meetings.

Local Area Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Local Area Committee executive decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Scrutiny Committee or referred to the City Council meeting, in which case the matter is normally resolved within the monthly cycle of meetings.

In order for us to be able to effectively facilitate attendance at the meeting, we would encourage all attendees to notify us of your attendance in advance by registering [here](#) or emailing [EastLAC@sheffield.gov.uk](mailto:EastLAC@sheffield.gov.uk)

If you require any further information please contact Philippa Burdett email [philippa.burdett@sheffield.gov.uk](mailto:philippa.burdett@sheffield.gov.uk).

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**EAST LOCAL AREA COMMITTEE AGENDA  
30 JUNE 2022**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of the Press and Public**  
To Identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 5 - 8)  
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meetings** (Pages 9 - 18)  
To approve the minutes of the meeting of the committees held on 23 March, 2022 and 18 May, 2022.
- 6. East Local Area Committee Spend Profile (Report to follow)**  
Report of Huda Ahmed, Community Services Manager.
- 7. Economic Recovery Fund**  
Verbal update by Sarah Lowi Jones (Economic Policy Officer) and Dawn Dale (Community Development Coordinator for Manor Castle Development Trust).
- 8. Holiday Activity Fund**  
Verbal update by Fidelma Guinan (Commissioning Officer) and Debbie Mathews (Chief Executive Officer, Manor Castle Development Trust).
- 9. Local Area Community Plan - activities progress update** (Pages 19 - 36)  
Presentation by Huda Ahmed, Community Services Manager.
- 10. Public Questions and Petitions**  
To receive any questions or petitions from members of the public.
- 11. Next public meeting - discussion**

**NOTE: The next meeting of East Local Area Committee will be held on a date to be agreed**

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

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## SHEFFIELD CITY COUNCIL

### East Local Area Committee

#### Meeting held 23 March 2022

**PRESENT:** Councillors David Barker, Mike Drabble, Terry Fox, Dianne Hurst, Mary Lea (Chair), Ben Miskell, Anne Murphy (Deputy Chair), Zahira Naz, Sioned-Mair Richards, Jack Scott and Sophie Wilson

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#### **1. APOLOGIES FOR ABSENCE**

1.1 An apology for absence were received from Councillor Mazher Iqbal.

#### **2. EXCLUSION OF THE PRESS AND PUBLIC**

2.1 No items were identified where resolutions may be moved to exclude the press and public.

#### **3. DECLARATIONS OF INTEREST**

3.1 No declarations of interest were made at the meeting.

#### **4. MINUTES OF PREVIOUS MEETING**

4.1 The minutes of the previous meeting, held on the 22 September were agreed as an accurate record.

#### **5. TRANSITION TO COMMITTEES**

5.1 The Assistant Director (Governance), Alexander Polak, gave a presentation on Sheffield City Council's transition to a committee system.

5.2 The presentation explained how the Council was transitioning from a Cabinet Leader model to a Committee System from May 2022. This was following a referendum, where the public voted for Sheffield to change its governance arrangements.

5.3 It was mentioned that the draft arrangements, put forward by the Governance Committee, had been agreed unanimously by Full Council at their extraordinary meeting on the 23 March 2022.

5.4 The Leader of the Council, post May 2022, will not have individual decision-making power. Decisions would now be made within political proportionate committees.

5.5 There will be 7 themed Policy Committees, each with a Chair and each politically proportionate. It was added that there will also be a Strategy & Resources Committee, chaired by the Leader of the

Council, which dealt with cross cutting issues.

5.6 It was highlighted that LAC's are key and remained part of the new system. LAC's will report to Full Council and can also refer issues to a relevant policy committee.

5.7 The Assistant Director (Governance) referred to the Public Engagement Toolkit which highlighted a 'menu of options' which each committee could consider when engaging with the public.

## **6. PUBLIC QUESTIONS AND PETITIONS**

6.1 The Committee received the following questions from members of the public in attendance at the meeting.

### 6.2 Neil Cardwell

1) How many residents will the Park Hill Parking Scheme effect?

2) How many complaints had the Council received regarding parking in this area?

3) How many complaints had the Council received regarding parking on Ingram Road?

A written response would be provided for these questions.

### 6.3 Rosalie Hill

In relation to the Park Hill Parking Scheme, it was mentioned that the proposal reduced the number of available spaces outside (park hill community group building?). There was also none no waiting restrictions or provision for disabled parking. It was suggested that a parking charge be implemented.

### 6.4 Allison Rossiter

In relation to the Park Hill Parking Scheme, Allison Rossiter believed that residents had not received a proper opportunity to be a part of the democratic process of assessing to what extent what parking changes were needed. It was asked what would be needed to get the Council to suspend this scheme, until they consult with affected residents?

Alison Rossiter referred to a petition that she had produced to 'Abandon the Park Hill Parking Scheme (incl. Norfolk Park, Manor Castle & Arbourthorne)' and that the petition had received over 100 signatures within the first 24 hours.

The Chair explained the petition could be presented at the East LAC or Full Council once the petition was completed.

6.5 Public Questioner 4

In relation to the Park Hill Parking Scheme, it was stated the scheme affected other areas in the city and that those other areas had not received information about the parking scheme. It was added that residents had tried to arrange meeting with Highways Officers although they had been unsuccessful so far.

6.6 David Cobley

In relation to the Park Hill Parking Scheme, it was asked if the deadline date issued by the Traffic Regulation Order (TOR) could be removed, or extended until after further consultation with affected residents?

6.7 N J Hill

In relation to the Park Hill Parking Scheme, it was asked if the speed cameras on Donnington Road were linked to the TOR?

6.8 In response to public questions regarding the Park Hill Parking Scheme, Councillor Terry Fox stated the Council can always learn from situations such as this and the scheme could have been handled better. The request for parking came pre-covid when we had Phase 2 & 3 of the Park Hill Development ongoing, plus the added pressure of out of town parking on a number of roads. Then covid hit, and officers came up with a scheme on which we have gone out to consultation to see whether it was something that the residents wanted. Obviously this is an open consultation process, we will analyse the feedback to that consultation and nothing will be done until at least mid-Summer when we should have a breakdown of the consultation and all the comments from residents.

**7. APPROVAL OF THE EAST LAC COMMUNITY PLAN 2022-23**

7.1 The East Area Manager, Huda Ahmed, gave a presentation on the East Local Area Community Plan 2022/23.

7.2 Local Area Committees were a way for people to get involved in making a difference to their community.

7.3 It was explained there was 12 Councillors who represented the East Local Area Committee. 3 Councillors from each of the 4 wards. The wards were:

- Park & Arbourthorne
- Darnall
- Manor Castle
- Richmond

7.4 The Community Plan was put together following consultation with residents, partners and communities. The following 6 priorities were identified.

- Environment
- Community Safety & Crime
- Community & Neighbourhoods
- Children & Young People
- Transport & Highways
- Health & Wellbeing

7.5 The presentation highlighted the action plans for the 6 key priorities. It was added that task and finish groups would be led by members working with LAC officers to drive the community plan and produce a more specific delivery plan.

7.6 It was stated that the East Local Area Committee had a budget of £100,000. There was also a £57,000 budget to reduce fly tipping and graffiti in the area.

7.7 The East Local Area Committee would continue to engage and consult with communities. They would also provide an annual report on the community plan highlighting what progress had been made on the 6 key priorities.

7.8 **RESOLVED:** That:-

1. Approval be given to the East Community Plan as a statement of the priorities of the area;
2. Authority be given to the Community Services Manager to produce a final version of the Community Plan document, incorporating any amendments approved by the LAC at this meeting, and to publish it on the webpages of the East Local Area Committee; and
3. Notes that future LAC decisions relating to funding must fit with the priorities set out in the Community Plan and following engagement with the community.

7.9 **Reasons for Decision**

The proposal to approve the East LAC Community Plan is recommended on the basis that the Plan provides a clear framework in how the LAC will direct its resources to address key issues identified through community consultation.

### 7.10 **Alternatives Considered and Rejected**

None. A key element in establishing LACs is the principle that each LAC will develop a Community Plan.

7.11 At the conclusion of the consideration and voting on the Community Plan, a series of breakout groups were organised which comprised members of the public in attendance, a Council officer and a Member of the Committee leading the discussion, to consider the key themes that had been highlighted in the Community Plan. The Chair asked each Lead Member of the groups to report back on the discussions held.

During the breakout session each table was asked to consider the following questions:

1. How could you be involved in delivering some of the actions mentioned in the plan?
2. How do you think we can involve people in the community – what methods do we use?
3. How do we work collectively together with officers, members, and local people on delivering the actions?
4. How do you think we can ensure these actions are long term, applied correctly to have a lasting impact?
5. If you would like to get involved after today's session or write any comments / feedback / suggestions, please do, and add your email address/contact details on the post it notes, so we can get in touch.

7.12 Table 1 - Feedback were as follows:

- More outreach work with young people
- Have information stalls at community events at school
- More discussions about LACS at local schools
- Share information regarding LACS with Arches Housing and other housing associations they will pass on to their residents
- SCC website not very user friendly – We need to think about using TIKTOK, Insta and snapchat to reach wider audiences
- Reps from Youth Parliament who were from the East want to be involved with the LACS
- Communication is really important between SCC and local

people

- Not everyone still knows about the LACS and how useful they are for local people
- Generally, people felt the LAC Public meetings are a good way to engage with people

7.13 Table 2 - Feedback were as follows:

- It was stated that more power should be devolved to local people and communities.
- Public engagement had been working although it still needed to be broadened.
- Seldom heard groups needed to be targeted when engaging

7.14 Table 3 - Feedback were as follows:

- Needed better disabled access to green spaces in the east
- Needed better communication between Council officers and residents
- There was an urge for face-to-face communication between officers and residents
- Difficult accessing social prescribing?
- Needed to use parks better
- Residents were encouraged to request to use parks for different social events

7.15 Table 4 - Feedback were as follows:

- Needed a venue to meet with residents in the local area
- Should look to evolve schools and consult with all ages in the area
- Look at building trust between the Council and residents
- Maintain relationships between Council officers and residents
- Consider other common languages used in the area when engaging

7.16 Table 5 - Feedback were as follows:

- Needed to identify what groups were not in attendance at the meeting and target them at future consultation stages.
- Look at what activities worked well previously and use those again. Could also transfer activities across the wards.
- Discussed the strengths of using local networks that already exist. Also look to expand these networks.
- Some residents felt their feedback on hotspots of fly tipping in the area were not included.

7.17 Table 6 - Feedback were as follows: -

- Looked at how to facilitate joined up working.
- Looked at different ways to engage with all residents in the area

7.18 Table 7 - Feedback were as follows:

- Looked at how residents can get involved with voluntary groups
- How local networks can be developed so groups can communicate to each other better
- Prior to the pandemic there was groups in which the Police and Council officers attended. This should be looked at again

7.19 The Chair thanked everyone for their attendance at the meeting and hoped to see everyone again at a future LAC.

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**SHEFFIELD CITY COUNCIL**

**East Local Area Committee**

**Meeting held 18 May 2022**

**PRESENT:** Councillors Mary Lea (Chair), Anne Murphy (Deputy Chair), David Barker, Mike Drabble, Terry Fox, Dianne Hurst, Mazher Iqbal, Ben Miskell, Nabeela Mowlana, Zahira Naz, Sioned-Mair Richards and Sophie Wilson

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**1. APOLOGIES FOR ABSENCE**

1.1 There were no apologies for absence received.

**2. APPOINTMENT OF CHAIR AND DEPUTY**

2.1 RESOLVED: That Councillor Mary Lea be appointed Chair and Councillor Anne Murphy be appointed Deputy Chair of the Committee for the Municipal Year 2022-23.

**3. DATES AND TIMES OF MEETINGS**

3.1 RESOLVED: That the meetings of the Committee be held at least four times per year, on dates and times to be determined by the Chair, in accordance with the schedule of Council and Committee meetings for the Municipal Year 2022-23, approved at the annual meeting of the Council.

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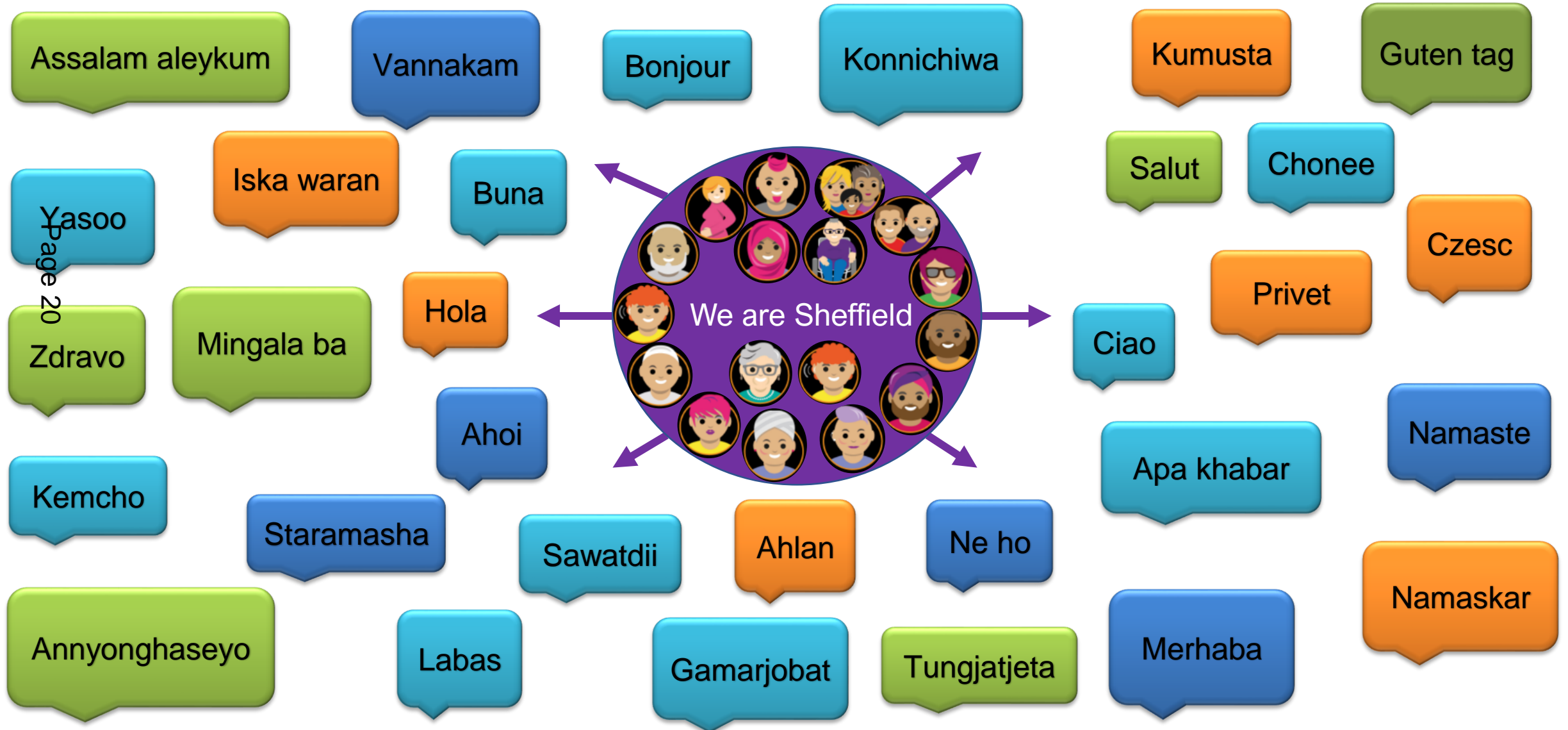


# Local Area Committees

Engage · Empower · Enable

Park & Arbourthorne • Darnall • Manor & Castle • Richmond

# Hello and welcome



# Contents

**East LAC work so far**

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**Section 1**

**Queen's Platinum Jubilee Activities 2022**

**Section 2**

**Next Steps**

**Section 3**



# Section 1

## East LAC work so far

# Crime, Anti-Social Behaviour and Community & Neighbourhoods



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Public Meetings  
involving South  
Yorkshire Police in  
Arbourthorne

Sheffield City Council Officer's Working Groups  
Queen's Platinum Jubilee 2022  
Developing Voluntary Sector Forum  
Richmond Development Worker



# Environment, Highways & Transport



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Tinsley 'Day of Action' on  
Fly Tipping and Litter

Sheffield City Council  
Officer's Working Groups

Castlebeck 'Day of Action'  
on Fly Tipping and Litter

Vehicle Activated Speed Signs





# Children and Young People, Health and Wellbeing

## Tree of Hope – St Catherine's of Siena

Sheffield City  
Council Officer's  
Working Groups

Information  
guide for  
Voluntary  
Community Faith  
Sector

Cost of  
Living

Wardpots



Section 2  
Queen's Platinum Jubilee Activities  
2022



**Local Area  
Committees**

Engage · Empower · Enable

# Queen's Jubilee Funding 2022

# Community Groups that applied

Hallam Barbell & Always an Alternative

Arbourthorne Centre Ltd

Darnall Dementia

MCDT (HAF)

Pinder Dance Productions

Guildford Grange Sheltered Housing

Littledale, Bowden Wood TARA (LBWH)

Dovercourt Surgery

The Link Community

Darnall Allotment Project

High Hazels Academy PTA

One Somali Foundation

We are Sheffield

Park Community Action

Tiddlywinks Centre

Best Start Communities Count

Woodthorpe TARA

Tinsley Forum

St John's Park Church

Ashleigh Estate



# Brief Overview of Community Group's Jubilee Activities

## Arbourthorne Centre

Food, children's entertainer, inflatable castle, decorations including bunting, table decorations, flags, small table top activities (Arts & Crafts), games and publicity.

## Pinder Dance Productions

3 hour event in the community hall to get the children to perform their dances, play some bingo/other games and provide refreshments for the community to come together and celebrate the jubilee.

## Park Community Action

An event open to all local residents, volunteers from Bard Street will help promote. Food and refreshments will be available and are supplying crazy golf set, bingo and table tennis. Residents supplying reusable bunting, chairs and picnic rugs and Woodthorpe TARA supplying gazebo.

## Friendship Lunch at Guildford Grange Sheltered Housing

Invite the residents (45 people) of Guildford Grange and regular guests at the Friendship Lunch to have entertainment, afternoon tea, drinks/bunting and flags.

## St John's Park

Event held from 12.00pm with afternoon teas followed at 1.00pm by a Jubilee Crown Parade. Organised Granelli's Ice Cream Parlour and Sweet Shop which is local to the church to provide free ice creams and lollies to anyone who attends. This will be using vouchers given out to people at the event. There will be a bouncy castle, craft activities and other games happening during the event as well as popcorn, bubbles, balloons and face painting.

## Best Start Communities Count

BSCC is planning to deliver jubilee tea parties for families to attend during the Spring Bank school holidays. The events will be held at St Aiden's and Starworks and will include food, refreshments, decorations, crafts and party games



# Statistics

Number of Applications per ward

Arbourthorne- 4  
Darnall- 8  
Manor Castle- 5  
Richmond- 3

Community Groups applied

**20**

Expression of Interest's sent

**20**

Grant Agreement Form's sent

**17**

Total amount of funding requested

**£7,994.00**

Total amount of funding agreed

**£6,000**

Funding agreed

**18**

Funding not agreed

**2**

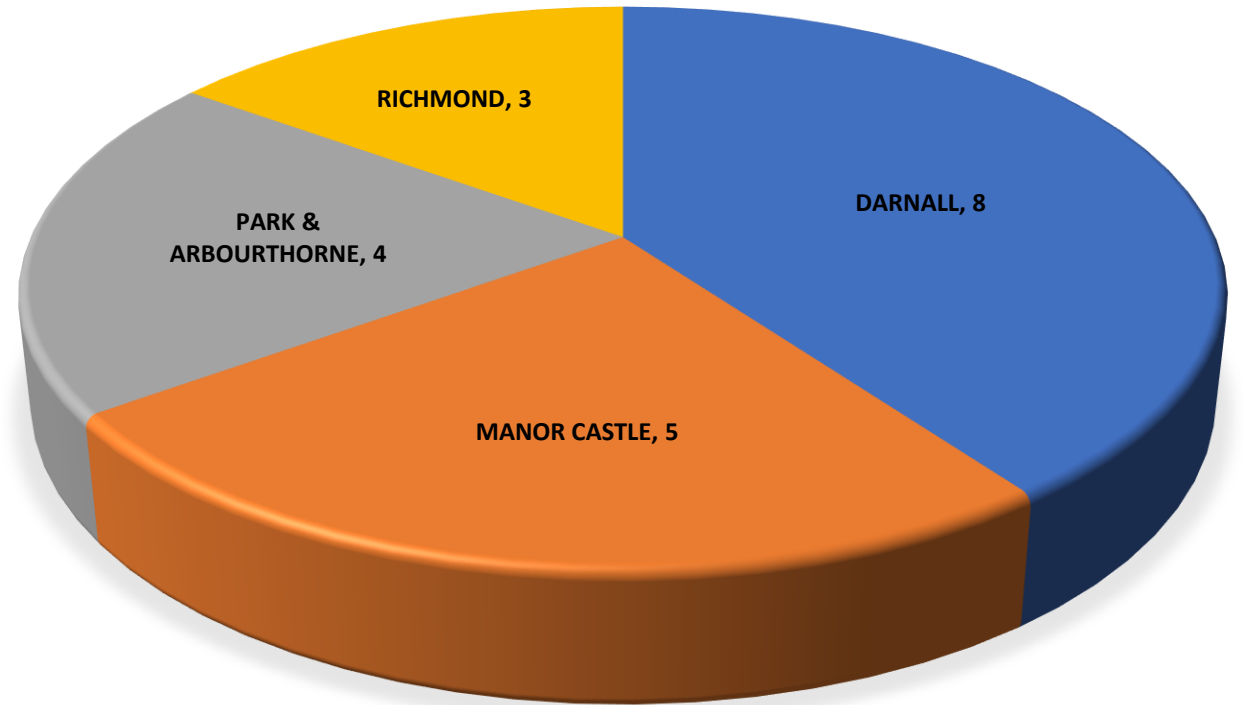


# Data

### Agreed funding per ward area (£)



### NUMBER OF APPLICATIONS RECEIVED PER WARD AREA



# Thank you !



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# Section 3

## Next steps

# Next steps

- Approval of £100k East Local Area Committee anticipated spend
- Project Plan to spend £100k
- Next public meeting dates 2022/2023
  - Tuesday 18<sup>th</sup> October 2022
  - Wednesday 25<sup>th</sup> January 2023
  - March / April 2023 TBC



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please contact us using the details below:

Sheffield City Council • [www.sheffield.gov.uk/lac](http://www.sheffield.gov.uk/lac)

Local Area Committees is part of the Empowering Communities Programme

East Local Area Committee – [EastLAC@sheffield.gov.uk](mailto:EastLAC@sheffield.gov.uk) / 0114 4743621

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